

# Important Instructions for Confirming Admission for Candidates Admitted to Degree Engineering Courses – Actual Round 02

**Students who have been allotted admission in the second round of Degree Engineering courses: -**

1. Deadline for confirming admission is **06.10.2021 to 12.10.2021**.
2. Admission has to be confirmed by paying the token tuition fee printed on this allotment letter through online payment mode only using credit card / debit card / net banking/UPI during the period mentioned above.
3. Once the fee has been paid through the online payment gateway within the stipulated time frame, your admission will be automatically confirmed immediately.
4. If the fee mentioned in the allotment letter is zero then your admission automatically confirmed. If you do not want to confirm the admission, then you can withdraw admission from login.
5. If you are of Scheduled Caste (SC) or Scheduled Tribe (ST) category and have got admission in Self Finance Institute and the fee shown in the fee challan is zero, you have to submit "Free Ship card" to the admitted institution. Otherwise you will have to pay the applicable fee to the organization.
6. To print the admission slip, you can login and take a printout of the admission slip by clicking on the admission slip under the "Admission Details" menu. This allotment will be canceled if you do not confirm the admission allotted to you within the time limit.
7. If you want to withdraw the allotted admission, login to your account within the stipulated time limit **07.10.2021 to 13.10.2021** and click "Admission Details" -> "Admission withdraw" button. Enter the OTP received on your mobile and click the "Confirm Admission / Withdraw" button. candidates who have withdraw admission will get refund of token tuition fee as per rule no.18.
8. Candidates who have confirmed admission, have to report (Online or offline) at institute on or before **18.10.2021**.
9. Candidates are requested to follow the Central / State Government guidelines, COVID-19 related protocols and rules.

**06.10.2021**

**Member Secretary**