



**THE ADMISSION COMMITTEE FOR PROFESSIONAL COURSES
GUJARAT STATE, INDIA**

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No. ACPC/2017-18/178

Date: 15.02.2017

CIRCULAR:-

Sub: Setting up of **Help Centre** for online admission 2017-18.

The Admission Committee is under the process for selection of institutions to set up Help Centers at their institutions across the State for providing registration facilities and guidance to the students in the online admission process for admission to first year degree engineering & degree/diploma pharmacy/B. Architecture/D2D Engineering/MBA/MCA/M.E/M.Pharma courses for the year 2017-18. The Help Centre shall also act as Cyber Space to provide facilities like registration and subsequent online process of admission.

The Help Centre should be situated at an ideal place for easy access for the candidates, adequate infrastructure facilities like computer connected with internet facilities, printers etc., well trained qualified staff, common amenities like drinking water, washroom, parking facility etc..

All the Heads of Institutions, interested to setting up of Help Centre, are requested to submit the details of their institute in the prescribed format to ACPC, Ahmedabad.

The self-financed institutes have to set up help center on voluntary basis only. The prescribed format shall contain:

1. The details of the facilities available at the institute.
2. Undertaking of the Head of Institute

The formats are available on www.jacpcldce.ac.in. The proposal may be submitted through e-mail to acpchc@gmail.com latest by **10th March 2017**. The hard copy of the proposal should also be sent by post or in person to ACPC, Ahmedabad. The Committee, after scrutiny of the proposals, shall select the institutions for setting up of Help Centre for year 2017-18.


Member Secretary

To
All PIs for information & necessary action