



**THE ADMISSION COMMITTEE FOR PROFESSIONAL COURSES  
GUJARAT STATE, INDIA  
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**Important Instructions/Steps for taking part in vacant seats in Gov/GIA and SFI institutes for ME/M. Pharm. courses for 2016-17**

In continuation to the advertisement published by this committee regarding modalities for vacant seats admission process. The institute wise vacant seats will be displayed on committee website which includes vacant seats in Gov/GIA institute and SFI institute. The detail process for both type of institute is as follows.

**For Vacant seats in Gov/GIA institutes:**

The candidate willing to take part in vacant seats in Gov/GIA institutes have to give online consent from their login ID on website [www.gujacpcadm.nic.in](http://www.gujacpcadm.nic.in) between **8/9/2016 and 9/9/2016**. To give online consent, the candidate have to click **RESHUFFLING** tab from their login ID and proceed for choice filling in their login ID between **8/9/2016 and 9/9/2016**.

As per schedule already announced, the allotment for this will be declared on 13/9/2016 and candidates who have to pay fee, can pay the same in designated branches between **13/9/2016 and 14/9/2016**. **Candidates who are already in merit list of ACPC shall only be allowed to take part in this vacant seats in GOV/GIA institutes.** Moreover, candidates who do not give consent, shall not be considered for the this process.

**For Vacant seats in SFI institutes:**

The vacant seats in SFI shall be filled strictly as per provisions of rule 20 of prevailing notification. Accordingly candidates willing to participate in vacant seats shall have to follow the below mentioned steps.

• **For candidates who are already in merit list of ACPC:**

Candidates who are already in the merit list of the Admission Committee shall have to give on-line consent on website [www.gujacpcadm.nic.in](http://www.gujacpcadm.nic.in) from their login ID from **10/9/2016 to 14/09/2016** to participate for the vacant seats round. To give online consent, the candidate have to click **RESHUFFLING** tab from their login ID After giving consent, the candidates have to take print out of consent form, the same can be printed, by clicking **Registration** tab from their login ID.

After taking print of consent form, the candidate can approach the self-finance college or institution of his choice for admission on the vacant seats between **11/9/2016 to 17/09/2016**. An acknowledgement shall be given to the candidate by the concerned self-finance college or institution. The candidate can approach any number of institutes of his choice, but at each institute he has to submit the said consent form.

- **For candidates who have not registered earlier, and have not appeared in Common entrance test conducted by this committee and are not in merit list of ACPC:**

For eligible candidate who have not registered earlier or if he has registered earlier but not appeared in Common Entrance Test of current year, conducted by the Admission Committee shall have to register online on website [www.gujacpcadm.nic.in](http://www.gujacpcadm.nic.in) between **10/9/2016 to 14/9/2016** after purchasing PIN from designated branches of Dena Bank by paying a fee of Rs. 1000/- (Non-refundable) (List of designated branches available on committee's website) (PIN can be purchased between **8/9/2016 to 13/9/2016**) to participate in vacant seats admission for SFI institutes at institute level. The candidate has to register online on website [www.gujacpcadm.nic.in](http://www.gujacpcadm.nic.in) link **New registration**. After filling all the required details and confirming the registration, a print out of registration form is to be obtained.

A candidate who has newly registered as above shall have to approach the self-finance college or institution of his choice for admission on the vacant seats between **11/9/2016 to 17/09/2016**. An acknowledgement shall be given to the candidate by the concerned self-finance college or institution. The candidate can approach any number of institutes of his choice, but at each institute he has to submit the said registration form.

#### **Procedure at SFI institutes for Vacant seats admission:**

A candidate who has given his consent or who is newly registered as shown above shall only be allowed to participate in admission procedure for the vacant seats. The concerned self-finance college or institution shall process the filling up of vacant seats among such eligible candidates who have submitted the consent form/registration form by displaying vacant seats on website, counseling schedule, preparing common intra-se merit list in the following order between **11/9/2016 and 17/9/2016** and complete the whole process latest by **17/9/2016**.

##### **Order of preparation of merit list for vacant seats:**

- (i) the names of the candidates whose name appear in the merit list of the Admission Committee;
- (ii) after allotting the seats to candidates mentioned in Para (i) above, if seats remain vacant, the college or institution shall fill such seats from the candidates who have cleared the qualifying examination with minimum eligibility criteria prescribed in rule 5 and who have newly registered for the vacant seat admission. Such candidates shall be eligible for admission though they have neither qualified in GATE/GPAT nor appeared in the Common Entrance Test of the corresponding year, conducted by the Admission Committee. The merit list of such candidates shall be prepared based on percentage of marks obtained at qualifying examination.

Sd/-

Member Secretary

Copy submitted to the Commissioner of Technical Education, Gandhinagar